

**Weber Area Dispatch 911 and Emergency Services District  
Governing Authority Board Meeting Minutes  
September 8, 2022**

**Governing Board Members in Attendance:** Scott Jenkins, James Harvey, Gage Froerer

**Additional Attendees:** Executive Director Kevin Rose, Deputy Director Scott Freitag, and Office Manager Kathy Stokes

1. Welcome –Chairman Scott Jenkins
2. Public Comment: None
3. Consent Agenda:
  - a. Approval of minutes from Weber Area Dispatch 911 and Emergency Services District Governing Board meetings on March 22, 2022.

A motion to approve the meeting minutes from Weber Area Dispatch 911 and Emergency Services District Governing Board meetings on March 22, 2022 was made by Gage Froerer, a second by James Harvey. Motion carried by unanimous vote.
4. Chairman's Report – Chairman Jenkins: Everything he hears about the District is all good. His advice for the new leadership is to do the best you can while you serve, and when you get out don't look back.
5. Director's Report – Kevin Rose, Executive Director: We have made a few adjustments to our organization structure. We added the Deputy Director, Scott Freitag. He and Scott have decided to structure the organization into two divisions; operations and employee development. Each division will be led by a 911 Manager. Each manager will have Supervisors assigned to them. The 911 Manager over Operations will have six Shift Supervisors in charge of the day-to-day operations, and the 911 Manager over Employee Development will have three Supervisors in charge of quality assurance, quality improvement, training, scheduling, onboarding, with their big focus on the employees. Our intent is to have the Supervisors move around to the different supervisor positions to provide for better opportunities for them, more experience, and better continuity for the District. We just opened up the Manager positions. We are planning to promote internally. Then will proceed to the Supervisor, Dispatcher 3, and then Dispatcher 2 position openings. These new changes will not have an impact on the budget.
6. 2022 Budget Report – Kevin Rose, Executive Director: We are still on track with our budget. We are over on the Telephone expenditures because of the Lumen billings that we had to pay through March, that UCA is now paying. There are still some

questions on some items on that bill that we still may be responsible for. He has a meeting about this later today. This line item will be over budget. We are under on the Revenue of the 911 Surcharge, but that is because we are always a few months behind receiving this money. We will be on target in this account. We will probably go over in our Software budget because we were using COVID funds from UCA for those purchases. He has since learned that that money was not rolled over into a separate project account in the 2022 budget. However, we should not go over on the bottom line.

We will be working more like the departments of the County when doing the 2023 budgets, working with Scott Parke to streamline everything.

An additional item to be aware of is that we will have some vacancies on our Board at the end of the year. Commissioner Jenkins, Commissioner Froerer, Mayor Dandoy, and Mayor Sorenson. They will need to be advertised. We have been working with Bryan and Stacey to get the ads placed. We will get that started in October.

Chairman Scott Jenkins final comments: From the County's point of view, we want to see constancy and reliability. We don't want to have our citizens calling and complaining, we don't want to have tax increases. He has enjoyed serving on this board. He is happy with what has happened, has righted the ship through finances, and for the last year or year and a half it just seems to be really running well. He feels he is leaving it a lot better than the way they found it. His goal was to manage taxes. When you need them to raise them small and lower them when you can.

7. Next meeting – October 3, 2022, the budget meeting at the County building. A motion to adjourn was made by James Harvey, a second by Gage Froerer. Meeting adjourned.

*Respectfully submitted by Kathy Stokes*

Director:  Date: 11/22/27