

**Weber Area Dispatch 911 and Emergency Services District  
Governing Authority Board Meeting Minutes  
October 3, 2022**

**Governing Board Members in Attendance:** Scott Jenkins, James Harvey, Gage Froerer

**Additional Attendees:** Executive Director Kevin Rose, Deputy Director Scott Freitag, District Attorney Bryan Baron, Weber County Comptroller Scott Parke, Senior Accountant Steffanie Ebert, Weber County Treasurer John Bond, Weber County Clerk/Auditor Ricky Hatch, Sharon Bolos, and Office Manager Kathy Stokes

1. Welcome –Chairman Scott Jenkins
2. Public Comment:

Bryan Baron: Says how impressed he is with the Districts new administration.

3. 2023 Budget Preview – Kevin Rose, Executive Director: With this being his first time doing the budget he and Scott Freitag have been working with Scott Parke and are working toward doing the budget process more like the County to streamline our process.

**Revenues:** Property Taxes will increase about \$300,000 over this year for new growth. He did not include the expected revenue from UCA, which is the percentage of their excess funds for the District meeting the standards. Last year we received a little over \$200,000 and this year we are anticipating \$300,000, but are waiting on the official word on that. We are also waiting to hear what they are anticipating for next year. Overall, not including the UCA funds, we will have an increase of \$138,000

**Expenditures:** For Salary, we did the 6% COLA increase this year. We did not put an increase for next year yet. We are waiting to see what the County is going to do. We like to match the County as much as possible. Once we get that information, we will make adjustments in that area. However, the 14% increase for benefits is included for 2023.

We used what we currently had budgeted for operating expenses for this year and previous years as a base line. We plan to make adjustments to that in the future to clean up all of our accounts and continue to streamline.

The 911 Telephone account has been an issue this year, but should not be an issue next year. We are still waiting to hear if Lumen is going to try to bill us for the trunks that we feel should not be our responsibility.

We have been able to reduce our Subscriptions account by \$13,000

In the Capitol Equipment Account, we used \$236,000 this year to replace the logging recorder. That has been done. We have budgeted \$88,500 for computer equipment needing to be replaced.

This year we budget \$220,000 to be transferred to the Capitol Equipment fund, but instead we transferred \$1.7 Million to that account.

Another item that hasn't shown up on our budget before, but has been added to the 2023 budget report is the Prepaid expense account for the prepaid maintenance for the CAD system.

Our additional requests for 2023:

- Vehicle allowance for the Deputy Director, which was approved by the Administrative Control Board in July, in the amount of \$6,000 per year.
- Equipment Replacement for the Nap Network, which is used to connect our Public Safety agencies and Fire System Learning System \$13,500 to replace routers. We have routers on site at our center and several remote routers at UCA mountain sites that need to be replaced.
- Replacement of NAP firewall that keeps the network secure for \$20,000
- Office 365 – Which we switched to this year for better security, and use of the cloud instead of needing to house the servers. This is \$14,800 per year.
- Server licenses upgrade 2022 for \$5,000. What we currently have are at the end of life this year and will not be supported.
- Sd-Wan service approved by the Board this year required an upgrade to UTOPIA fiber. The yearly cost is \$1,600
- Support Ticket software for \$1,800. We currently use two different systems. Using one system provides better oversight and accountability.
- Remote Desktop Support Software \$1,800 per year will allow IT to connect remotely for troubleshooting and assistance to our agencies.
- Increase Building Budget by \$10,000 for repairs.
- Equipment Maintenance Increase of \$5,600 for extending maintenance on 5 switches, firewall, NAP T1 router and 7% increase in our payroll software.

Scott Jenkins asks what the Fund Balance is currently. Scott Parke answers \$2.1 Million. Scott Parke also indicates he appreciates Kevin's willingness to work with him and he hopes to help streamline the process more through the 2023 year.

Scott Jenkins introduces Sharon Bolos who is a candidate for Weber County Commissioner.

4. Next Meeting, November 17, 2022. This meeting will need to be rescheduled as there is a conflict in scheduling. A motion to adjourn was made by Gage Froerer. Meeting was adjourned.

*Respectfully submitted by Kathy Stokes*

Director:  \_\_\_\_\_ Date: 11/22/22