

# Weber Area Dispatch 911 and Emergency Services District Administrative Control Board Meeting Minutes of November 8, 2021

**Board Members in Attendance:** Russell Porter, Robert Dandoy, Mike Caldwell, Scott Jenkins, Gage Froerer, Leonard Call

**Additional Attendees:** Executive Director Tina Mathieu, District Attorney Bryan Baron, Operations Advisory Committee Chair Will Farr, and Office Manager Kathy Stokes

1. Welcome – Russ Porter, Chairman
2. Public Comment: None
3. Consent Agenda:
  - a. Approval of minutes from Weber Area Dispatch 911 and Emergency Services District Administrative Control Board meeting on October 26, 2021

A motion to approve the meeting minutes from the October 26, 2021 meeting was made by Scott Jenkins, second by Robert Dandoy. Motion carried by unanimous vote.

4. 2022 Tentative Budget Overview and Action - Tina Mathieu, Executive Director: The anticipated Revenue for 2022 is \$8,982,143, which is an increase of 3.29% over 2021. She worked with Scott Parke to get the numbers on the Property Tax, Vehicle Registration, and Delinquent Taxes. The estimated Fund Balance at the end of 2022 is \$3.9 Million. No adjustments to the revenue have been made from last month's meeting.

The Expenditures for 2022 totals \$8,982,007 for an increase of 4.84% over 2021. There are a couple of adjustments from last month's meeting. The increase in Publications to accommodate for the advertising for the Administrative Control Board opening we will have for Mayor Truett leaving. The vehicle allowance, and some corrections to some of the columns that were not correct. Right now the Salary includes the 3% COLA and 2% bonus.

A motion to approve the 2022 tentative budget was made by Leonard Call, a second by Mike Caldwell. Motion carried by unanimous vote.

Also, a motion to set the date for the Public Hearing for December 7, 2021 to hear comments on the 2022 Budget was made by Leonard Call, a second by Scott Jenkins. Motion carried by unanimous vote.

5. Recess as Administrative Control Board and convene as the Local Building Authority.

A motion to recess as Administrative Control Board and convene as the Local Building Authority was made by Mike Caldwell, a second by Robert Dandoy. Motion carried by unanimous vote.

See LBA Minutes for agenda item: 6

7. Recess as Local Building Authority and reconvene as Administrative Control Board

A motion to recess as Local Building Authority and reconvene as Administrative Control Board was made by Leonard Call, a second by Scott Jenkins. Motion carried by unanimous vote.

8. Chairman's Report –Russ Porter, Chairman: Nothing to add for the Chairman's report.

9. Director's Report – Tina Mathieu, Executive Director: The Ogden City Police Department is going to start using a product by the name of SPIDR that will automatically text a survey once a call has been completed in our CAD. They have allowed us to add a couple of questions on our service onto the survey. We are excited to get feedback on that.

10. 2021 Budget Report – Tina Mathieu, Executive Director: The budget does not look a lot different from the last meeting, other than we are 85.47% through the year. We have spent 74% of our budget. Next meeting we do a hearing to change the 2021 budget. She will talk to Scott and get money to the accounts that are over. Other than that, everything looks good. We are not worried about our revenue because we will get the majority of that money beginning with this month.

11. Next Meeting December 7, 2021 at Prairie Schooner. A Motion to adjourn was made by Mike Caldwell, a second by Gage Froerer. Meeting adjourned.

*Respectfully submitted by Kathy Stokes*

Director: Tina Mathieu Date: DEC. 7, 2021