

# Weber Area Dispatch 911 and Emergency Services District Governing Authority Board Meeting Minutes October 6, 2020

Governing Board Members in Attendance: Scott Jenkins, James Harvey, Gage Froerer

Additional Attendees: Executive Director Tina Mathieu, District's Attorney Bryan Baron, Weber County Comptroller Scott Parke, Weber County Clerk Auditor Ricky Hatch, Weber County Senior Accountant Steffani Ebert, and Office Manager Kathy Stokes

1. Welcome –Chairman Scott Jenkins
2. Public Comment: None

Scott Parke - Talks about Cash Flow for the District. The cash balance of the Weber Area Dispatch 911 and Emergency Services District. The District first started borrowing cash in the middle of 2016 and almost borrowed \$2.5 Million from the County, and when we got the property tax revenue it was just barely enough to pay the loan. So the borrowing started again in February 2017. But since then we have made some adjustments to the tax rates. As of the following dates you can see what the District was borrowing: September 2016 was \$150,000; 2017 \$1.7 Million; 2018 \$1.2 Million, 2019 \$1 Million, and 2020 down to \$147,000. Next year he doesn't anticipate the District borrowing cash from the County at all.

3. 2021 Budget Preview - Tina Mathieu, Executive Director: This is just a summary. The 2020 budgeted Revenue was just over \$8.1 Million, the 2020 estimated Revenue is \$8.4 Million. So we will get a little more than anticipated. Obviously some of that is the \$174,942 we received in COVID money from UCA.

For 2021 our anticipated Revenue is: Property Tax just over \$4.8 Million; Vehicle Registration \$287,000, Delinquent Taxes just over \$100,000; Dispatch Fees \$736,683; Tow Dispatch is lower; Interest \$5,000; EMS Grant \$5,481, there is also a possibility of an additional grant and bonus money. Our rough estimate for 2021 Revenue is \$8,503,544. We will not have a tax increase, and we will not use any of our Fund Balance to balance our budget.

In our Fund Balance in January 2020 we had just over \$2 Million, in January 2021 we are estimating almost \$3.4 Million, and then by December 2021 we are estimating \$3.5 Million.

A summary of our Expenditures for 2021: Salaries and Benefits \$6.7 Million; Subscription will decrease; Publications will go down to \$900; Training and Travel will increase by \$2,300 because of a mandatory conference in St. George; Business Expense increased by \$500; Office Expenses decreased by \$5,000; Promotion will stay the same; Equipment

Maintenance went down slightly; Building Expense went down slightly; Telephone Expense will go down slightly; Line Charges about the same; Service Fees the same; Employee Loan Program the same; Contracted Service down slightly; Special Services the same; Software down a little bit; Controlled Assets are quite a bit higher because we will need to replace several computers on the dispatch floor; Equipment is \$297,000 which is higher but she is working on getting a grant to cover some of these costs; a new item is Transfer to other Funds to deposit \$250,000 into a Capital Projects fund for future projects.

Rick Hatch: Notices that the Revenue for 2021 is estimated at \$8,503,000 but the Expenses are \$8,641,000 which is about \$140,000 in the red. But it shows your Fund Balance increases?

Tina Mathieu: She has discussed this with Scott Parke and because we are being cautious on the Revenue because we feel like we will have the additional funds on that one line item. She also prides herself with coming in under budget every year. It may not happen but we have estimated it in because we feel it will happen.

4. Next meeting scheduled for October 15, 2020 will be cancelled. A motion to adjourn was made by Gage Froerer, a second by James Harvey. Meeting adjourned.

*Respectfully submitted by Kathy Stokes*

Director: Tina Mathieu. Date: 9/17/2021