

Weber Area Dispatch 911 and Emergency Services District Administrative Control Board September 24, 2019

Board Members in Attendance: Chairman Mike Caldwell, Gage Froerer, Scott Jenkins, Leonard Call, James Truett, and Russell Porter

Additional Attendees: Executive Director Tina Mathieu, Weber County Attorney Bryan Baron, Operations Advisory Committee Chair Lt. Casey Warren, and Office Manager Kathy Stokes

1. Welcome – Mike Caldwell, Chairman
2. Public Comment: None
3. Consent Agenda:
 - a. Approval of minutes from Weber Area Dispatch 911 and Emergency Services District – August 27, 2019

A motion to approve the August 27, 2019 minutes from Weber Area Dispatch 911 and Emergency Services District meeting was made by Scott Jenkins, a second was made by Leonard Call. Motion carried by unanimous vote.

4. Action Items:
 - a. Operations Policies
 - i. O-P-006 – Advanced Medical Priority Card System – RESCIND
 - ii. O-I 004 – Medical Priority Card System – RESCIND

These are two policies that were incorporated into the policy (O-I-002, Telephone Interrogation Skills) that were voted on and approved in our last meeting. A motion to rescind Operations Policies O-P-006 – Advanced Medical Priority Card System and O-I 004 – Medical Priority Card System was made by Russell Porter, a second made by Scott Jenkins. Motion carried by unanimous vote.

5. 2020 Budget Highlights - Tina Mathieu, Executive Director: The approved revenues for 2019 was \$7.571 Million, we are estimating our 2019 revenues to be \$7,554,955. For 2020 we are estimating our revenues to go up to \$8,125,599 (this includes the 9% tax increase) for a difference of 7.32%. For 2019 the approved budget expenditures was \$7,399,873, we are estimating the expenditures to be \$6,859,656 for a savings of \$540,217. For 2020 our anticipated expenditures are \$7,454,503 (which includes a possible 2.5% increase for our employees for their annual evaluations and a 0.5% COLA increase) for a difference of 0.74%. That means that with the estimated revenues and expenditures may be able to put \$605,299 in 2019 and \$671,096 in 2020 in the Fund

Balance. These numbers are preliminary and may change since we do not have the numbers for insurance.

Next month Tina suggests that the Board start talking about switching to Public Safety Retirement. She will have more information on that for the October meeting. Several different options were discussed: adding more to the 401K, continuing the Loyalty Program, and Public Safety Retirement. Tina will survey the employees to see which option best appeals to them and report in the October meeting.

6. Chairman's Report –Mike Caldwell, Chairman: Nothing to add at this time.
7. Director's Report – Tina Mathieu, Executive Director: We have five employees in training, we are still down 7 dispatchers. We in the hiring process and have 65 applicants thus far. Hopefully we can find at least 4 good hires in the next process. Our employee of the month is Jennifer Ramos. She was is fairly new and was nominated for the excellent job that she did on the call she took in which a man ran over his 8 year nephew and killed him. Jennifer did a phenomenal job with an absolute catastrophic scenario.

We had a meeting with the tow companies on the 11th. Along with the law enforcement agencies of Weber County, we are going to start a motorhome rotation list. We got input from the companies and hope that this new list and the incentives that are included with being on the list will make getting tows for a motorhome much easier. Tina is still working on some things for Representative Maloy and hope to meet with him in October. We also discussed the fact that by regulating the industry, it actually costs the citizens more, in that, towers are only regulated for police calls. If a citizen has a tow truck called by LE, they get charged the max amount, \$269 + \$34 admin fee. If a citizen calls a tow truck company on their own, they can negotiate a fee that is much less than the regulated amount, there are towers that will do a tow for \$75.

The hold harmless has officially expired. During the period that the hold harmless was in place, Weber "lost" almost \$220,000.

8. Since the newsletter that Mayor Truett sent out, there has been a huge uptick in residents in the upper valley signing up for Code Red. Between January and May 20 vs May 21 to Sept 4: in Eden 2 vs 45, Huntsville 3 vs 65, and Liberty 4 vs 15. The letter made a significant impact.

We have processed over 301,047. Our average calls processed per day increased from 1,121 to 1,132 this month. And we answered, on average 254 911 calls per day. This number is up from 251 on the August report. We are now processing approximately 948 incidents per day. We are answering our 911 calls within 15 seconds approximately 97.13% of the time and our average call duration is 152.79 seconds.

9. 2019 Budget Report - Tina Mathieu, Executive Director: We are currently at 73.15% through the year. We have received 31.01% of our revenue, but expect to receive most of it at the end of the year, and our 911 monies are only through August. We are at 59.65%

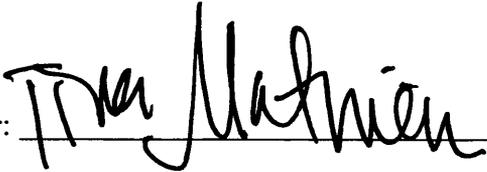
of our budgeted expenditures. The only category that is over is Building Maintenance because of our Bond payment.

10. Next Meeting October 22, 2019. Other meetings to be aware of: Governing Board meeting is scheduled for October 7th at 9:30 in the Commission office, and October 17th here at Dispatch at 2:00 p.m. Also, on November 19th at 6:00 p.m. the Truth in Taxation hearing here at Dispatch.

Meeting adjourned.

Respectfully submitted by Kathy Stokes

Director: _____



Date: _____

