

**Weber Area Dispatch 911 and Emergency Services District
Administrative Control Board Meeting
And
Weber Area Dispatch 911 and Emergency Services Local
Building Authority Meeting**

DATE: Monday, January 22, 2018

TIME: 11:30 am

LOCATION: Weber Area Dispatch 911
2186 Lincoln Avenue
Ogden, UT 84401

AGENDA

1. Welcome – *Mike Caldwell, Chairman*
2. Public Comment
3. Consent Agenda:
 - a. Approval of minutes from Weber Area Dispatch 911 and Emergency Services District and Weber Area Dispatch 911 and Emergency Services Local Building Authority Meetings – December 13, 2017
4. Action Items
 - a. Operations Policies:
 - i. O-P-010 - Board Up Company Call Out
 - ii. O-F-001 – Responsibilities of Positions
 - iii. O-I-001 – Call Taking
 - iv. O-K-002 – Airport Alerts
 - v. O-J-005 – Tow Dispatching
 - vi. O-I-017 – Complaints on Law Enforcement & Fire Fighter Personnel
 - b. Personnel Policies:
 - i. J-005 – Operations Specialist
 - ii. J-006 – Training Specialist
 - iii. J-007 – Administrative Specialist
 - iv. J-008 – CAD Specialist
 - c. Master Lease Renewal
5. 2018 Meeting Schedule
6. Chairman’s Report –*Mike Caldwell, Chairman*
7. Director’s Report – *Tina Mathieu, Executive Director*
8. Budget Report - *Tina Mathieu, Executive Director*

In compliance with the Americans with Disabilities Act, persons needing auxiliary services for these meetings should call the Weber Area Dispatch 911 and Emergency Services District at 395-8234 at least 24 hours prior to the meeting.

9. Election of Administrative Control Board Officers

10. Next Meeting, February 26, 2018

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